

# Club Officers

Officers represent the membership and work with the committee to run the club. Officers may:

- Represent specific groups, genres or game systems within the club
- Have responsibility for certain aspects of club activity

The committee shall maintain the list of officers and these responsibilities on the club website.

## Appointment

Members may volunteer to the committee to become a club officer. Officers are appointed by agreement of the committee. The committee shall consider the suitability of the candidate based on club attendance, behaviour and knowledge. The committee reserves the right to add, remove or change club officer roles and appointees from time to time.

## Responsibilities

### *All Officers*

- Provide guidance and advice to the committee.
- Welcome and brief new members
- Maintain club calendar and news channels with relevant communications.
- Support the committee in promoting the club externally

### *Officers for game systems and game genres*

- Represent a subset of the club membership. Aid the committee in two-way communication with the club membership. Assist in managing club assets.
- Support the committee in organising, restoring and removing terrain and other assets.
- Be allocated a portion of club funds as set out in the club budget.
- Decide how to invest club funds to support and promote the genre or game they represent in agreement with the committee.
- Manage the purchase of club trophies and prizes.
- Where appropriate, organise and run internal club leagues and tournaments.
- Where appropriate, support club events such as Gauntlet and other tournaments.

### *Officers for specific club activities*

- As these roles will vary significantly, responsibilities will be agreed with officers on appointment and publicised on the club website.

## Optional

- Officers may be added to the club accounting system to aid in collecting weekly fees, selling Gauntlet tickets, raffle tickets and other fund raising activities.

## Amendment

Changes to these responsibilities may be made by the committee and then agreed and approved by the collective officers.